

**Water/Wastewater Commissioners’  
Meeting Minutes  
April 28, 2009**

Present: Walter Murray, Chairman  
Robert Courage, Vice-Chairman  
Michael Putnam, Member  
Larry Anderson  
Evelyn Gendron

**Call to Order:**

Chairman Murray called the meeting to order at 6:00 p.m.

**Press and Public Comments:**

There were no members of the press present, nor public comments received this evening. meeting the deadline of April 20<sup>th</sup> to answer the state’s questions in order to remain as contender

**Decisions:**

Approval of Final Minutes – Vice-Chairman Courage made the motion to approve the minutes of the meetings held March 31, 2009 and April 14, 2009. Commissioner Putnam seconded the motion. All voted in favor.

**Discussions:**

Brown, Olson & Gould Response to PUC Findings in Nashua/Pennichuck Case – In the interest of prudent financial stewardship, the Board would like to see one municipal designee as the contact for the remainder of the Pennichuck Municipalization issue. As the Board of Selectmen previously conveyed this matter to the Board of Commissioners for oversight, the Board requested Superintendent Anderson request that the attorneys limit future invoices to communication between the attorneys and the Board of Water and Wastewater Commissioners.

Pennichuck – Emerson Road Water Main Project Schedule – Mr. Anderson presented information received from Don Ware, Pennichuck, explaining the project timeline expectations along with a request to waive the impact fee, which he anticipated would be approximately \$22,000.00. Upon discussion, Commissioner Putnam made the motion to remain consistent with the policy established by the Board and not waive the fee. Vice-Chairman Courage seconded the motion. All voted in favor. Mr. Anderson will communicate the Board’s decision to Mr. Ware.

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Flat Rate Water Accounts – Superintendent Anderson advised the Board that water meters will be installed at six Town of Milford locations, continuing with the goal of eliminating all flat rate water accounts.

Equipment Trailer – Mr. Anderson explained he will continue researching options to trade the existing equipment trailer (valued at approximately \$6,000.00) for a dump trailer.

**Information Items, On Hold, Awaiting Information:**

Holland Tank Funding Apportioning – New information is not yet available.

Town Hall Allocation – Mr. Anderson and Commissioner Putnam will meet to discuss and compare the 2009 information provided by Mr. Sheehy, Director of Finance, against the Water Utilities budget. Chairman Murray commented that all town departmental allocations should be depicted.

**Information Items Requiring No Decisions:**

DPW Paving Schedule – Mr. Anderson explained that the pavement will be ground on Nashua Street between the railroad crossing to Ponemah Hill Road during the 2<sup>nd</sup> week of May.

Curtis Well Improvement Project – Superintendent Anderson distributed information received from Mr. Rene' LaBranche, Stantec Consulting. The fact that Englewood is having difficulty meeting generator specifications was discussed. Chairman Murray made the motion that the next bidder in line be contacted instead of extending the current bid valid period to May 15, 2009. Vice-Chairman Courage seconded the motion. All voted in favor. Mr. Anderson will advise Mr. LaBranche in the morning of the Board's position and determine what is necessary to move forward with this project using another bidder.

April 20 – South Street Sewer Back-up – Mr. Anderson advised the commissioners of the circumstances of the sewer back up arising because one sewer service connection at 80 South Street had been missed during the I/I project pipe lining. A letter will be drafted to the residents necessitating their disconnection of outside drains that do not meet town specifications.

Bi-Weekly Activities Report – Mr. Anderson circulated departmental highlights of the previous week and projects/plans for the coming week. Vice-Chairman Courage commented that the Water Utilities personnel have been productive.

**Future Appointments/Meetings:**

The next meeting of the Water and Wastewater Commissioners will be held at 6:00 p.m. on Tuesday, May 12<sup>th</sup> at 564 Nashua Street, in the Water Utilities Conference Room.

**Adjournment:**

A motion to adjourn was made by Chairman Murray at 6:55 p.m. Commissioner Putnam seconded the motion. All voted in favor.

Respectfully submitted,

Evelyn B. Gendron

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Walter Murray – Chairman

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Date

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Robert Courage – Vice-Chairman

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Date

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Michael E. Putnam – Commissioner

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Date

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